

Math Substitution/Waiver Student Request Form



DIRECTIONS:

To begin the process of requesting a math course substitution for the Associate degree requirement at College of the Sequoias, students must submit the following documents to the office of Access and Ability Center:

- Math Substitution Student Request Form (Completed and Signed)
- If pertinent, any high school and post-secondary transcripts.
- Documentation of the disability or qualifying conditions
- Evidence that student is otherwise qualified for their degree (Degree Works Audit Report, unofficial COS transcript)
- Evidence of good faith efforts (ex: math lab tutoring log, statement from math instructor, use of accommodation or auxiliary aide)
- A student written statement addressing the following:
 - Statement of education and career goals
 - Challenges meeting the math competency requirements

STUDENT INFORMATION

Name (Last, first, middle initial)		@	Banner ID
Street address, City, State, ZIP Code			
Primary phone number	COS Email Address		
	<input type="checkbox"/> AA <input type="checkbox"/> AS *AA-T and AS-T are not eligible		
Declared Major:	Type of Degree		

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SUBSTITUTION REQUEST

Required Course	Substituted Course from Approved List
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SUBSTITUTE COURSE COMPLETED/ IN PROGRESS/PLANNED

Term & Year	Course Units	Final Grade	<input type="checkbox"/> In Progress	<input type="checkbox"/> Planned
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MATH SUBSTITUTION CONDITIONS OF APPROVAL AGREEMENT

I agree to the following provisions of the course substitution:

- ____ I have chosen a major that is not for transfer and does not require additional math courses and am completing the local COS General Education Pattern.
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- ____ If the substituted math course is required for transfer, I am responsible for contacting the transfer college/university and inquiring if they have a substitution process on their campus.
Initials
- ____ If the substitution is granted by College of the Sequoias, it is applicable for my current declared major only and may not be recognized by another college or university.
Initials
- ____ I understand that I may not use the same substituted course to fulfill any other core requirements, or to complete GE requirements.
Initials

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Student Signature

Date

During the Fall/Spring semester, the request will be reviewed within 30 working days from the date submitted. If a request was submitted in the summer, it will be reviewed in the Fall semester. The AAC Director or Counselor will notify you regarding the approval or denial of your request to your COS email.